Instructions for Proof of Claim

United States Bankruptcy Court 12/15

These instructions and definitions generally explain the law. In certain circumstances, such as bankruptcy cases that debtors do not file voluntarily, exceptions to these general rules may apply. You should consider obtaining the advice of an attorney, especially if you are unfamiliar with the bankruptcy process and privacy regulations.

A person who files a fraudulent claim could be fined up to $500,000, imprisoned for up to 5 years, or both.
18 U.S.C. §§ 152, 157 and 3571.

How to fill out this form

- **Fill in all of the information about the claim as of the date the case was filed.**

- **If the claim has been acquired from someone else, then state the identity of the last party** who owned the claim or was the holder of the claim and who transferred it to you before the initial claim was filed.

- **Attach any supporting documents to this form.** Attach redacted copies of any documents that show that the debt exists. If your claim is solely for principal and interest on the Bonds and you disagree with the principal and interest calculations set forth on the bondholder claim notice you received, please include supporting information solely to demonstrate the basis for your disagreement with the principal or interest calculations included in such notice. If your claim includes amounts owing other than principal and interest, you must attach supporting documentation.

  You are not required to attach copies of the Indenture Documents, which are the Amended and Restated Indenture dated as of October 23, 2017, the Supplemental Indenture dated as of December 31, 2020, the Supplemental Indenture, dated as of August 10, 2018, the bonds, the security agreements for the bonds, and any other agreements, documents or instruments relating to the foregoing.

- **Do not attach original documents because attachments may be destroyed after scanning.**

- **Do not disclose confidential health care information. Leave out or redact confidential information both in the claim and in the attached documents.**

- **A *Proof of Claim* form and any attached documents must show only the last 4 digits of any social security number, individual's tax identification number, or financial account number, and only the year of any person's date of birth.** See Bankruptcy Rule 9037.

- **For a minor child, fill in only the child's initials and the full name and address of the child's parent or guardian.** For example, write *A.B., a minor child* (*John Doe, parent, 123 Main St., City, State*). See Bankruptcy Rule 9037.

Confirmation that the claim has been filed

To receive confirmation that the claim has been filed, enclose a stamped self-addressed envelope and a copy of this form.

Understand the terms used in this form

Claim: A creditor's right to receive payment for a debt that the debtor owed on the date the debtor filed for bankruptcy. 11 U.S.C. §101 (5). A claim may be secured or unsecured.

Creditor: A person, corporation, or other entity to whom a debtor owes a debt that was incurred on or before the date the debtor filed for bankruptcy. 11 U.S.C. §101 (10).

CUSIP: A nine character combination of letters and numbers that identifies the issuer and type of a financial instrument, such as a bond. You may own Bonds with more than one CUSIP. In such instance, a proof of claim must be filed **ONLY** with respect to the Bond/CUSIP for which you dispute the principal and interest calculation provided by the Debtors and/or wish to assert claims relating to the Bonds other than for principal and interest. You must submit a **SEPARATE PROOF OF CLAIM** for each Bond/CUSIP for which you dispute the principal and interest calculation provided by the Debtors and/or wish to assert claims relating to the Bonds other than for principal and interest.

Debtor: A person, corporation, or other entity who is in bankruptcy. Use the debtor's name and case number as shown in the bankruptcy notice you received. 11 U.S.C. § 101 (13).

Information that is entitled to privacy: A *Proof of Claim* form and any attached documents must show only the last 4 digits of any social security number, an individual's tax identification number, or a financial account number, only the initials of a minor's name, and only the year of any person's date of birth. You may later be required to give more information if the trustee or someone else in interest objects to the claim.

Proof of claim: A form that shows the amount of debt the debtor owed to a creditor on the date of the bankruptcy filing. The form must be filed in the district where the case is pending.

Redaction of information: Masking, editing out, or deleting certain information to protect privacy. Filers must redact or leave out information entitled to **privacy** on the *Proof of Claim* form and any attached documents.

Setoff: Occurs when a creditor pays itself with money belonging to the debtor that it is holding, or by canceling a debt it owes to the debtor.

Uniform claim identifier: An optional 24-character identifier that some creditors use to facilitate electronic payment.

Do not file these instructions with your form.

Offers to purchase a claim

Certain entities purchase claims for an amount that is less than the face value of the claims. These entities may contact creditors offering to purchase their claims. Some written communications from these entities may easily be confused with official court documentation or communications from the debtor. These entities do not represent the bankruptcy court, the bankruptcy trustee, or the debtor. A creditor has no obligation to sell its claim. However, if a creditor decides to sell its claim, any transfer of that claim is subject to Bankruptcy Rule 3001(e), any provisions of the Bankruptcy Code (11 U.S.C. § 101 et seq.) that apply, and any orders of the bankruptcy court that apply.

PLEASE SEND COMPLETED PROOF(S) OF CLAIM TO:

If Proof of Claim is sent by mail, send to:

Donlin, Recano & Company, Inc.
Re: GWG Holdings, Inc., et al.
P.O. Box 199043
Blythebourne Station
Brooklyn, NY 11219

If Proof of Claim is sent by Overnight Courier or Hand Delivery, send to:

Donlin, Recano & Company, Inc.
Re: GWG Holdings, Inc., et al.
6201 15th Avenue
Brooklyn, NY 11219

Alternatively, your direct held bondholder proof of claim may be filed electronically on DRC's website at:
https://www.donlinrecano.com/Clients/gwg/UploadForm/BondholdersClaimDirect

Alternatively, your indirect held bondholder proof of claim may be filed electronically on DRC's website at:
https://www.donlinrecano.com/Clients/gwg/UploadForm/BondholdersClaimIndirect